

**MINUTES OF THE EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE BOROUGH
OF HIGHTSTOWN, NEW JERSEY
HELD ON WEDNESDAY, September 18th, 2019 AT 8:10 P.M.**

Chairperson James Eufemia called Executive Session to Order.

Present: Allen Keith LePrevost, Executive Director, Commissioner James Eufemia, Chair,
Commissioner Carole Nelson and Commissioner Brent Rivenburgh

Chairperson Eufemia started the meeting by reviewing the discussion he and Commissioner Nelson have had reviewing the proposed annual increase in PTO for the Executive director. Keith mentioned the 3% increase given to the staff last year and proposed this year would equate to 7 additional days of PTO time for him in lieu of any salary increase. Keith feels 5 additional days is more than adequate.

Commissioner Eufemia and Commissioner Nelson of the Personnel Committee agree.

The Executive meeting was concluded and moved back into open session at 8:20PM

Respectfully Submitted by:

Allen Keith LePrevost, Executive Director